

Mohave Valley Fire Department
5-18-23

BOARD MEETING MINUTES

Meeting called to order by Ms. Christy @ 4:55 pm, Pledge of Allegiance.

Roll call – Ms. Watson, Ms. Summitt and Mr. Evans are present. Chair Christy was present via phone. Mr. Ward was absent. There is a quorum.

Agenda approval – Ms. Summitt made a motion to approve the agenda. Mr. Evans seconded. Motion passed unanimously.

Call to the Public – None

Minutes – Mr. Evans made a motion to approve the April 2023 Board Meeting Minutes. Ms. Summitt seconded. Motion passed unanimously.

Monthly Bills & Financials – Mr. Evans made motion to approve the April 2023 Bills and Financials. Ms. Summitt seconded. Motion passed unanimously.

BOARD BUSINESS

- A. **Preliminary Budget Review and Approval:** Ms. Sanders asked the Fireboard to approve the 2023.2024 Preliminary Budget as presented. The changes that have been made since the last meeting include the FDAT Revenue line item which allowed us to go back through and add dollars to line items that we were going to have to be watched carefully. (Fuel, Workers Comp, Building Maintenance) The Budget still includes a 6% increase and an increase to the paramedic stipend. The presented budget also had Reserved Contingency and Reserved Capital amounts utilizing the Departments projected ending balance of \$2,600,233.00. Grant requested this fiscal year increased from \$852,7963.00 to \$2,148,718.00. Revenue is set at \$10,240,527.00 and Expenses are set at \$10,240,527.00. The Budget is in balance. Ms. Christy made a motion to approve the 23.24 Preliminary Budget. Ms. Summitt seconded. Motion passed unanimously.

ADMINISTRATIVE REPORTS

Battalion Chief McShea: MVFD received 143 calls in the last 30 days with an average response time of 3 minutes and 04 seconds. (Decrease of 1 min. 13 seconds) Due to staffing challenges, MVFD only took 2 IFT's in the last 30 days. We responded with Mutual Aid for Fort Mojave Fire Department on 14 calls, and San Bernardino County on 2 calls. McShea reported that he got to attend FDIC with Chief Martin and that it was an amazing opportunity for him. He thanked Chief Martin for allowing him to attend. There were invaluable classes taught each day by the Top Leaders in the Fire Service. BC McShea also attended Blue Card training with Captain Zandvliet. These classes were great, and a lot was taken from them.

Division Chief Clark: Division Clark spoke to the Fireboard how the Joint Agency Training at the Elementary School was going; he informed them that the training would be completed on Friday, 05.19.2023. The participating agencies were Mohave Valley, Fort Mojave Mesa, Bullhead City, San

Bernadino County and Baker EMS. Total training hours were estimated at approximately 680 hours. (90 hours live fire training and 590 hours with SCBA, Search and Rescue, VES, and Firefighter Self Rescue.) Chief Clark informed the Board that MVFD was in the process of putting together the Burn Cans at Station 82 as part of Fire Training Facility. A site survey needs to be completed and the estimated timeframe is 4-6 months for completion. Chief Clark discussed the AFG and SAFER Grant Status. Both grants are still in review with an anticipated award period of:

AFG: Late June – Sept.

SAFER: Mid July – Sept.

Fire Chief Martin: Chief Martin thanked both Chief Clark and BC McShea for all their hard work with the successful and productive Fire Training. Martin then spoke with the Board regarding potentially revisiting the JPA with our neighboring Fire Departments; Martin believes it to be positive and could best benefit our Employees regarding Pay, Benefits and Consistent manning of stations. Chief Martin believes this would possibly be a solution to the employee “turnover” that we are currently and will continue to experience. With the operating aspects and costs continuing to increase we need to explore options before we must cut service and/or employees. Chief Martin spoke to the Fireboard about purchasing an Ambulance to utilize for Interfacility Transfers; it would replace the one we are currently using as a Reserve Ambulance. The current Reserve Ambulance needs an updated cooling system for our long-term transfers which would cost thousands and only be used throughout the summer. The used ambulance has a 7.3 diesel engine and 29,000 miles for approximately \$30,000.00. He asked the Board for approval/authorization for a possible Assessment/Purchase if Chief Martin finds that it will benefit the Department. The Board agreed to have Chief Martin move forward at the possibility of the purchase.

Ms. Summitt made a motion to adjourn, and Mr. Evans seconded at 5:38 pm. Motion carried unanimously.

Minutes respectfully submitted by Johanna Sanders, Financial Specialist.