

## **BOARD MEETING MINUTES**

**Meeting called to order** by Chair Christy @ 3:01pm; Pledge of Allegiance.

**Roll call** – Chair Person Christy, Ms. Watson, Mr. Clavir, and Mr. Ward are present. Mr. Evans attended via telephone. There is a quorum.

**Agenda approval** – Mr. Ward made a motion to accept agenda and Mr. Clavir seconded. Motion carried unanimously.

**Call to the Public** – None

**Minutes** – Chair Person Christy made a motion to approve the February 19<sup>th</sup> and March 18<sup>th</sup> minutes. Ms. Watson seconded. Motion carried unanimously.

**Monthly Bills & Financials** – Mr. Ward made a motion to approve the bills and monthly financials for March 2020 and Ms. Watson seconded. Motion carried unanimously.

### **PUBLIC MEETING**

**Mohave Solar Proposal:** Chief Martin provided a proposal from Mohave Solar for the Board to review. He then recommended not moving forward until he could determine that the rebates and incentives are beneficial for the Department. Chair Person Christy suggested that Chief Martin contact Mr. Bowman to assist. Mr. Ward made motion to table the Mohave Solar Proposal. Mr. Evans seconded. Motion passed unanimously.

**Firehouse Subs Public Safety Grant:** Battalion Chief McShea informed the Board that the Mohave Valley Fire Department was a recipient of a \$24,943.00 Grant to purchase a new structural firefighting hose. There is no cost to the Department regarding the Grant; A Requirement of the Grant is to have Fire Department post this information on our Website to recognize and help promote Firehouse Subs. Mr. Ward made motion to accept the Firehouse Subs Public Safety Grant in the amount of \$24,943.00. Ms. Watson Seconded. Motion Passed unanimously.

**Pension Funding Policy Approval:** A.R.S 38-863.01 requires the Board to adopt a Pension Funding Policy for employees hired before July 1, 2017 and to ensure the policy is on the website. The policy was drafted using the June 30, 2019 actuarial valuation provided by PSPRS. The estimated Annual Retirement Contribution for Fiscal Year 2020 is \$264,274. Mr. Ward made motion to approve the Pension Funding Policy and Mr. Clavir Seconded. Motion Passed unanimously.

**Clubhouse:** Chief Martin explained that years ago an HOA near Station 82 donated a clubhouse to the Fire Department because they were not able to maintain the monthly utilities. Recently the clubhouse was broken into. Chief Martin explained that the Clubhouse really has no use to the Fire Department unless we decide to utilize it for training purposes. The property has been re-secured; ultimately it was up to the Board whether or not to keep or dispose of the property. Mr. Ward made motion to find out how much it would cost to have an asbestos check done and to have the clubhouse knocked down. Mr. Clavir seconded. Motion passed unanimously.

**Chief Evaluation Discussion Only:** Chair Person Christy stated that the Fire Chief's Evaluation was coming up and the Board needed to confirm if they were going to use the same evaluation instrument as before. They would also need to determine when the evaluation would be scheduled. The Board requested that the Fire Chief fill out the Department Goals and then the Board would schedule the evaluation in June.

**Mohave County Elections Dept. Timeline Letter to Board Members:** We have (3) Board Members up for re-election; Chair Person Christy, Board Member Jason Evans, and Board Member Kevin Ward. Their Board Packets included a 2020 November General Election timeline provided by Mohave County Elections for reference. Between June 6<sup>th</sup> and July 6<sup>th</sup> the candidates can file their petition.

**Budget Update:** Chief Harmon provided the draft 2020/2021 budget worksheet for review. Chief Harmon briefly went through the worksheet explaining any significant changes. The medical insurance quote provided shows a slight increase of approximately 1.18%. The Department is looking at about a 10% increase in the Workers Compensation Line Item no matter who we decide to stay with. (7710 or join the proposed AFDA Worker's Comp. Pool.)

#### **ADMINISTRATIVE REPORTS**

**McShea:** Reported to the Board the monthly calls they responded to as well as the number of ALS and BLS transports. He explained that Crews were working on better response times and they were improving. The neighboring departments were working together to ensure that everyone has the necessary PPE's. McShea explained that at this time the Department has plenty of PPE's.

**Moore:** Fire Chief Patrick Moore from Bullhead City Fire informed the Board that we are still waiting for the JPA Study to come back and will inform the Board once he has received something to report.

**Martin:** Thanked the Board for their support provided to the Fire Department this month. He also stated that our Crew has stepped up and has done an outstanding job dealing with the current CoVid 19 situation.

Mr. Ward made motion to adjourn and Ms. Watson seconded at 3:50 pm. Motion carried unanimously.

Minutes respectfully submitted by Johanna Sanders, Financial Specialist.