

BOARD MEETING MINUTES

Meeting called to order by Chair Christy @ 4:59pm; Pledge of Allegiance.

Roll call – Chair Christy, Ms. Watson, Mr. Ward and Mr. Evans are present. There is a quorum.

Agenda approval – Mr. Ward made motion to accept agenda and Mr. Evans seconded. Motion carried.

Call to the Public – None

Minutes – Mr. Ward made motion to approve Minutes from November 20, 2019 and Mr. Evans seconded. Motion carried.

Monthly Bills & Financials – Chair Christy requested for our Outsourced Human Resource Services go out to bid prior to the next budget year. Mr. Ward made motion to approve the bills and monthly financials for November 2019 and Mr. Evans seconded. Motion carried.

PUBLIC MEETING

Board Vacancy: Mr. Evans made a motion for Ms. Summit to fill the Board Vacancy. Mr. Ward seconded. Ms. Watson and Chair Christy opposed. Motion did not pass. Ms. Watson made a motion for Mr. Clavir to fill the Board Vacancy. Chair Christy seconded. Mr. Ward and Mr. Evans opposed. Motion did not pass. Chair Christy requested that we find out what needs to be provided to the County Supervisor since the Board did not decide on a candidate to fill the position.

Fleet Maintenance Services with Desert Hills Fire District: Exhibit A was added to the Agreement. Mr. Ward made motion to approve the Fleet Maintenance Service Agreement with Desert Hills Fire District and Ms. Watson seconded. Motion carried.

HR Policy Revision 4-003 and 4-004: Chief Harmon explained the changes made to the policies were due to keeping it consistent with the QuickBooks Accounting Program that we use. The new policy will clarify how sick and vacation accruals work. The accounting office audited the employee accruals and found several employees were set up with the wrong rates. It was confirmed that the policy change would not impact the employee's current balances. Mr. Ward made a motion to accept the HR Policy revisions. Mr. Evans seconded. Motion passed.

Fort Mojave Tribal Contract Update: Chief Harmon provided the Final, Attorney Reviewed Tribal Contract to the Board along with the Resolution to be signed. The Contract will be good through 2025, with the chance to renegotiate dollar amounts in 2022. Mr. Ward made motion to approve the Fort Mojave Tribal Contract. Mr. Evans seconded. Motion passed. The Board thanked Chief Harmon for getting the contract finished.

ADMINISTRATIVE REPORTS

Gibson: Prevention just finished final inspection on the Storage Units located on plantation; all hydrants have been serviced, flushed and entered into Image Trend. Fire Marshall Gibson is assisting with both Bullhead City and Ft. Mohave with the E- Dispatch program. All first out units have the cradle point modems in with both First Net and Horizon chips.

McShea: Chief Harmon introduced Battalion Chief Rick McShea. He explained that McShea would now be providing updates at the Monthly Board Meetings. McShea reported that last month there were 213 calls and 96 transports and that average response times were 1.75 minutes, the average time on scene was 20 minutes and time from in route to arrival on scene is about 6 ½ minutes. He reported that we had 9 new suction cups on our rigs via grant, so there was no cost to Department.

Harmon: Chief Harmon attended the PSPRS Board Meeting and was provided preliminary numbers for budget year 2020 – 2021 which he shared with the Board. In February we will need to review at our current pay scale and make adjustments due to Minimum Wage.

AZ Dept. Forest Management is pushing all-inclusive rates for the wildland fires. Chief Harmon is running numbers to see where we are at. It appears we would make a little more money than we are currently charging them.

The Volunteer assistance grant was submitted yesterday for training and equipment totaling approximately \$12,000.00. This is a 50/50 match Grant.

Martin: Shop with the First Responder was on Saturday, December 14 and the Department attended. We also had our Christmas for Kids Wrapping\Christmas Party.

The new Ambulance is in and we are working on getting it in-service.

There was a Structure Fire on Saturday evening and the Crew did an excellent job considering the challenges they encountered with clutter in the yard.

Chief Martin wished everyone a Merry Christmas and A Happy New Year. He is thankful for the Fire Board Governance, firefighting, Office Staff and Fire Board that he has worked with this year.

Mr. Ward made motion to adjourn at 5:25 pm and Ms. Watson seconded. Motion carried.

Minutes respectfully submitted by Johanna Sanders, Financial Specialist.