**Mohave Valley Fire Department**

**December 19, 2017**

**BUDGET** **BOARD MEETING** **MINUTES**

**Meeting called to order** by Board Chair Jason Evans @ 15:00, Pledge of Allegiance.

**Roll call** – Chair Evans, Mrs. Christy, Mr. Ward, Clerk Morabito and Mr. Lane. There is a quorum.

**Agenda approval** – Mrs. Christy made motion to approve agenda and Mr. Ward seconded motion. Motion carried.

**Minutes Approval** – Mrs. Christy made motion and Mr. Ward seconded approval of Minutes of November 21, 2017. Motion carried.

**Financials Approval** – Mr. Ward made motion and Mr. Morabito seconded approval of November, 2017 Financials. Motion carried.

**Bills Approval** – Mrs. Christy made motion and Mr. Morabito seconded motion to accept bills for the dates of November 13th – December 10th, 2017. Motion carried.

**BOARD BUSINESS PUBLIC SESSION**

Chief Martin let the Board know that the County has changed the way they are dealing with the Weed Abatement problem in the County. He is asking the Board to approve having Bill Whittington create a Resolution allowing Fire Marshal Gibson the ability to deal with these changes in an amount of no more than $1500 and to accept the lowest bid. These bids are to abate the weeds for the abatements where the 180 day timeframe is about to expire. Mrs. Christy made a motion to allow Fire Marshal Gibson to take care of these abatements with no more than $1500 spent and with a monthly Board meeting update and Mr. Ward seconded. Motion carried.

Fire Hose quotes for the (New to us) Refurbished Engine – The Board looked at all of the choices on where the District should purchase the Fire Hose. Chief Martin recommended the low bid through MES – which would be the MATEX HOSE 5” 10 x 100’ at $5400.78. Mrs. Christy made motion to purchase the fire hose that Chief Martin recommended and Mr. Morabito seconded the motion. Motion carried.

Evaluation Tool for Fire Chief Martin – There was discussion amongst the Board in relation to the best tool to use to Evaluate Fire Chief Martin. Last year, the Board gave Chief Martin 5 questions/goals and wanted his written response to these questions/goals. They discussed if they wanted to get the original 5 questions asked last year; and see his response to see if he achieved these goals. It was decided to ask Chief to create his measurable goals, with Board approval and then the Board can use these goals as a base to see how Chief Martin performed at the end of the year. It is best to have these same goals for consistency for this next year along with room for growth every year. The date is set for January 16th to go into Executive Session for purposes of Fire Chief Martin’s annual evaluation. This will be at the same day as the Regular Monthly Board Meeting that will be starting at 3:00 pm.

Fire Marshal Gibson talked about the new Fitness Center being built by the FMIT that is 60,000 square feet. As far as Weed Abatement – the County is taking out of the process, the letter from the County Attorney. As of January, 2018, the new process will be that MVFD gives a 30 day notice – then there are 180 days to get the property cleared.

Chief Harmon just came back from Fire Trucks Unlimited and said they are still working on the electrical on our Truck. They are installing LED bulbs and using our Truck as Guinea Pig to see how well these lights work. The Wildland Crew will be Demobilized tonight and arrive back to the Station tomorrow. We put in for the VFA Grant through Arizona State to send 3 guys to Wildland Management Academy in March and also for a Fire pump for the Fire Boat.

Fire Chief Martin let the Board know one of the Paramedic Students has been removed from the Paramedic Program and also removed from Full Time Status at MVFD. This firefighter has the understanding that he still must repay the District for the money spent towards the Paramedic class. The Board heard the District’s success being been involved in the which was Shop With a First Responder which was Saturday, December 9th, to our Christmas for Kids Program where we had our Gift Wrapping Party last Saturday, December 16th.

Mrs. Christy requested to see our Ambulance Budget/Income and Expenses for the Ambulance and EMS Program on the agenda so there can be a discussion at the January Board Member.

Kevin Ward made motion and Mr. Morabito seconded to adjourn the meeting at 15:50.

Minutes respectfully submitted by Rhonda Letcher, Financial Specialist.