

## **BOARD MEETING MINUTES**

**Meeting called to order** by Chairperson Christy @ 4:59pm; Pledge of Allegiance.

**Roll call** – Chairperson Christy, Ms. Watson and Mr. Ward are present. Mr. Evans and Mr. Campbell are absent. There is a quorum.

**Agenda approval** – Chairperson Christie stated she would like to have the Agenda distributed to the Board earlier; preferably the Friday before the meeting when possible. She also explained that the Board Packets should contain more information in regard to agenda items to better prepare the Board for discussion.

Ms. Watson made motion to accept agenda and Mr. Ward seconded. Motion carried.

**Minutes** – Chairperson Christy noted that the 3 paragraph down referenced Mr. Watson and should have referenced Ms. Watson in the September 18, 2019 minutes.

Mr. Ward made motion to approve Minutes from September 18, 2019 and Ms. Watson seconded. Motion carried.

**Call to the Public** – None

**Monthly Bills & Financials**– Mr. Ward made motion to approve the bills and monthly financials for September 2019 and Ms. Watson seconded. Motion carried.

## **PUBLIC MEETING**

**FMIT Contract:** Chief Harmon had hoped to have a final draft contract presented but has only received the Draft copy to which he has already emailed the Board directly. He suggested that we table the FMIT Contract until we have received the Final Completed Contract and had our attorney review it. Ms. Watson made a motion to table the FMIT Contract until we had our Attorney review it. Mr. Ward seconded the motion. Motion passed.

**Ice Machine Costs:** Ms. Schaubek presented numbers to the Board on what it would cost to obtain Ice Machines for the stations in lieu of purchasing Ice through Vendors. She provided (3) vendor quotes to compare to our current costs. She explained that it would take 4 ½ years before we could consider the cost to purchase equal to our current cost; the warranties on the machines were maximum 5 years. We would also need to consider other costs like a filtration system, as well as plumbing/draining costs that would be incurred with the installation. The Board thanked Ms. Schaubek for the review and agreed no action would be taken in regard to the Ice Machines.

**Trash Bids:** Chief Martin requested that the Board make their decision on which trash disposal service to use. He explained that the discussion last week regarding station 82 was an operational issue and it would not have mattered who the vendor was. He stated that the staff made a recommendation to go with Hargus Disposal because the overall annual cost would be less when including the additional trash pickups even though Hargus Disposal base price was higher. Ms. Watson explained she only received the base monthly charges to compare which reflected that Republic Services was cheaper. Ms. Watson made a motion to accept Republic Services as the Fire Departments Trash Services Vendor. Chairperson Christy seconded the motion. Mr. Ward opposed. Motion passed.

**Fire Marshal Gibson:** Fire Marshal Gibson has done a lot of research on how weed abatement has been handled throughout the state and found that the policies are almost identical to the Mohave County Policy. Most policies appear to leave the County Attorney out of it and there are a few county policies that allow the county to file civil action after 90 days to recoup monies. Ms. Watson wanted an update on the letter that was to be sent to our supervisor regarding response on weed abatement. The letter has not been sent but Chief Martin ensured it would be; He wanted to make sure that all supervisors would get the same letter first.

Fire Marshal Gibson also noted that the burn ban for Mohave County had been lifted.

**Chief Harmon:** The department is still working on migration and report building with Image Trend for all of our stats. We ran 79 calls in Sept. with an average call time of 6.6 minutes. Action Ambulance billing has gone back and ensured that the billing from Bullhead Fire is being monitored. He has reviewed the income for the first part of October and has noticed the money more consistently “rolling in” and states that the income will appear “more stable” within the next few months. Chief Harmon informed the Board that the Auditors were “in house” this week working on our annual audit. The past few weeks there has been Engineer testing which will finish up on Saturday, October 19th; Captain testing which is scheduled to finish on October 23rd, and Battalion Chief testing which will be finished on October 24<sup>th</sup>. After the testing is complete the interview process will begin. We are starting the process of opening Station 82 on a part time basis as part of the contract requirements with the tribe. This will help reduce our response times on some of our calls. Ultimately, by the end of the Contract (in the 3 year mark) we will have Station 82 opened up Full Time. We are looking into applying for the SAFER Grant to assist us with payroll for employees. We are also still waiting to find out if we will receive funds from the AFG Grant that we applied for last year for the Water Tender.

**Chief Martin:** Last month the County had some significant storms that did heavy damage to roads and access gates which we have had to deal with. We had a Wildland Crew out on assignment for 14 days and then were extended to 21 days. They have now returned. The Halloween Carnival is set for Friday, October 18<sup>th</sup>.

Chief Martin administered the Oath of Office to Reserve Firefighter Preston Cicogni.  
Chief Martin administered the Oath of Office to Reserve Firefighter Adam Koontz.

Ms. Watson made motion to adjourn and Mr. Ward seconded at 5:43 pm. Motion carried  
Minutes respectfully submitted by Johanna Sanders, Financial Specialist.