**Mohave Valley Fire Department**

**August 15, 2017**

**BUDGET** **BOARD MEETING** **MINUTES**

**Meeting called to order** by Board Chair Jason Evans @ 15:02, Pledge of Allegiance.

**Roll call** – Chair Evans, Mrs. Christy, Mr. Morabito, Mr. Lane and Mr. Ward are present. There is a quorum.

**Agenda approval** – Mrs. Christy made motion and Mr. Lane seconded to approve agenda. Unanimous approval.

**Minutes Approval** – Because the June Financials were tabled in the July Board Meeting and not provided here, Mr. Morabito made motion for the June Financials and the July 18, 2017 Minutes to be tabled until the September, 2017 Board Meeting and Mr.Lane seconded. Motion carried

**Call To The Public** – There were no requests to speak at ‘Call To The Public’ submitted to Chairman Evans; he moved forward with the meeting.

As per Mr. Whittington; List the date (month) on the Agenda of the Financials that are being up for approval.

Mr. Lane made motion and Mr. Morabito seconded approval of bills. Unanimous approval.

Mrs. Christy made motion to approve Financials effective 7-31-2017 and Mr. Ward seconded this motion . Unanimous approval.

Mrs. Christy had questions as to whom Darby Starr was and if payment for him came out of the Wildland; what the Bullhead Frame & Body bill and what the Safe lite bill was for (which vehicles these were for) and what the bill to Zoll was for. Chief Martin explained each bill and answered the questions.

Mrs. Christy made motion for Approval of bills for the dates of July 10 – August 6th as presented & this was seconded by Mr. Ward. Unanimous approval.

**Board Business**

**Lease of Heart Monitors –**Chief Martin explained to the Board the reasoning behind the Lease of these Heart Monitors versus purchasing them. Due to the rapid rate of technology, he feels it is in our better interest to lease these instead of purchase them. There was concern by the Board that there was no specific leasing information in the Board Packets that they have. Chief Harmon said Zoll is waiting to see if there is approval for a Lease or a Purchase and they would create a contract accordingly. Mrs. Christy made motion that this item be tabled until a Contract is created for the Board to see what the item will cost to go over and approve. Mrs. Christy does not have an issue with the Lease; just with the lack of information provided. Mr. Morabito seconded the motion. Motion carried. Chief Martin will get that information and provide to the Board as soon as possible.

**Review of 16 Lots** – The packets were handed in to our Administrative office (1451 Willow Drive, Mohave Valley, AZ) by 5:00 pm August 14th and sealed until this Board Meeting. Below are the addresses for the lots that are to be bid on; who (what company) bid on them and the bid prices.

9846 Phoenix – Willynn $1176, Allen McMillen $350, MDR Bobcat $700, Lasher $350, Price $3800

…….Lane made motion to go with Lasher. Chief Martin suggested the Board wait until the entire bid packets have been opened so they can discuss how to distribute the clearing of the lots……

9846 Phoenix – Willynn $1176, Allen McMillen $350, MDR Bobcat $700, Lasher $350, Price $3800

1793 Aqua View – Willynn $3542.75, McMillen $3500, MDR Bobcat $1800, Lasher $1620, Price $4700

10591 Starr Road – Willynn $1901.38, McMillen $3500, MDR Bobcat $2700, Lasher $1520, Price $4600

1950 South Drive – Willynn $10,119.73, McMillen $5000, Lasher $5200

1900 South Drive – Willynn $7052.64, McMillen $4500

2064 Cabot Drive – Willynn $2247.03, McMillen $950, MDR Bobcat $900, Lasher $450, Price $3600

1971 Gold Way – Willynn $1494.20, McMillen $600, MDR Bobcat $400, Lasher $300

8782 DeSoto Drive – Willynn $3135.62, McMillen $950, MDR Bobcat $1350, Lasher $2800, Price $2150

2182 Mustang Drive – Willynn $4762.75, McMillen $850, MDR Bobcat $600, Lasher $400, Price $1800

9975, 9981 & 9988 Prescott -Willynn $2062.79, McMillen $3500, MDR Bobcat $1800, Lasher $500, Price $3800

1931 Poplar – Willynn $2902.74, McMillen $850, MDR Bobcat $1200, Lasher $790, Price $1950

3007 Old West – Willynn $5888.39, McMillen $3000, MDR Bobcat $5000, Lasher $2920, Price $3600

3030 Old West – Willynn 10805.49, McMillen $3500, MDR Bobcat $5000, Lasher $4999, Price $6800

9609 Evans – Willynn $4068.49, McMillen $5500, MDR Bobcat $1800, Price $5600

9905 Arizona – Willynn $1425.61, McMillen $350, MDR Bobcat $700

Mrs. Christy made motion to approve 8 lots for Lasher, 6 for McMillen & 1 for MDR Bobcat. Mr. Ward seconded. Motion carried.

Mr. Bill Whittington spoke to the Board about Board Member Responsibilities versus Operational. His law firm is in Prescott and he takes his direction from Fire Chief and Board Chair. Any Board member can contact him with a question as long as they let the Chair know they have done that. Does not work for Chief; but takes direction. His main work is to review contract or handling personnel matters about 80% of the time. Sometimes a lease purchase as an opinion of counsel. He has represented this District for many years. He specializes in Special Taxing Districts and represents most of the Fire Districts in the State. Mr. Whittington provided this information to the Board that he created from the ‘Red Book’. Mrs. Christy asked Mr. Whittington if a Board Member is found guilty of violating an Open Meeting Law is that person financially responsible if they are found guilty. Mr. Whittington confirmed that the individual is personally responsible.

Regarding Administrative Reporting – Mrs. Christy asked Mr. Whittington – “Is it correct that the Board can only address matters specifically and no one can ask any questions about it?” Mr. Whittington replied, “If there are itemized topics under Administrative Reports, then the Board can ask questions; if the topics are not itemized then the Board cannot ask any questions.”

Regarding Call To The Public - the paper does not have to be approved by the Board. This is the Board Chair’s decision how this form should be created and how Call To The Public should be handled…….End of discussion with Mr. Whittington.

**Fire Marshal Gibson** – since the burn ban ended, there have been 14 new Burn Permits issued. There have been 27 new abatement letters sent out and have had received zero complaints. The County referred nine new letters and waiting to get these back for the bid process. Mohave County Board of Supervisors approved the lien for Mountain View that was cleaned. That is a $3000 lien. We have had no new broken hydrants and have not worked on any this month There were four of the six that were broken and we replaced them. A few inspections have been completed on the new Dialysis Center for FMIT located on Plantation and performed a couple of final inspections on alarm systems that had been having trouble. The FEMA Grant for wildland mitigation is still in the process. The biologists on the two sites are still compiling a report that will be sent to FEMA where he is hoping to use State Hand Crews and complete this process in the fall.

Chief Harmon – Just now came from a three hour meeting at 911 Dispatch Center. We bought the new Capers Dispatch CAD System at the end of 2016 and are in the process of managing this system and how it will react to our needs along the river. This will help get the response times down for the departments along the river. We are finding an engine & an ambulance to every run is not cost effective. We have discovered that we need to keep bringing our dispatch policies into alignment with each other to make them all the same and this is easier on the dispatch center with them all being the same. There were 158 calls last month which this is an increase above normal. We expect this number to go down with the weekenders slowing down their time here in the fall.

Chief Martin said the Paramedic Class is nearing the end. One of the things he would like to do after they are through class is to give the prospective Paramedics opportunity to test for Engineers Testing after they are done with their Paramedic class. He wants to give the Paramedic Students until the end of the last quarter of this year if the majority can get through their Paramedic testing….. Regarding the refurbished truck we are purchasing from Firetrucks Unlimited - the audience is invited to go to Firetrucks Unlimited on the internet and view the transformation on the refurbishment process. The Tender has new graphics that announce who it belongs to as good advertisement for our Fire District. We added our Patch as a new form of Branding for our District as part of the graphics. We sent our mechanic to a Pump Theory class which will help him with his EVT certification for Fire Mechanic. We are rounding out repairs as far as cooling systems in the Engine at the AVI and the ambulance had an issue with the air conditioning system as well. We are only getting 2 years’ of service out of the A/C in our ambulances. Mostly the compressors and other parts of the system are only trending to last about 2 years. Chair Evans wondered if the lines were changed out every 6 months if that would help extend the life of the compressor. Chief Martin said the mechanic is trying to be proactive and have parts on hand so there is no delay on the repair on the ambulance when a major component fails.

NACFD sent a letter of thanks for our assistance in providing help on 6/26/17 at the Recycling Fire in Kingman on Route 66. He asked to - ‘Please convey my appreciation to the staff of MVFD and the Board of Directors…’

Chief Martin gave the Oath of Office to Cesar Guzman –

Mr. Ward made motion to adjourn and Mr. Lane seconded. Motion carried.

Minutes respectfully submitted by Rhonda Letcher, Financial Specialist.