

**Mohave Valley Fire Department**  
**July 17, 2019**

## **BOARD MEETING MINUTES**

**Meeting called to order** by Chair Christy @ 5:00pm; Pledge of Allegiance.

**Roll call** – Chair Christy, Ms. Watson, Mr. Ward and Mr. Evans. Mr. Campbell is absent. There is a quorum.

**Agenda approval** – Ms. Watson made motion to accept agenda and Mr. Ward seconded. Motion carried.

**Call to the Public** – None

**Minutes** – Mr. Ward made motion to approve Minutes from June 19, 2019 and Ms. Watson seconded. Motion carried.

**Monthly Bills & Financials** – Mr. Ward made motion to approve the bills and monthly financials for June 2019 and Ms. Watson seconded. Motion carried.

### **PUBLIC MEETING**

Walker and Armstrong Auditor Letter to the Board- Engagement Letter to The Board for auditing Financial Statements and Governmental Activities for year ending June 30, 2019 which will begin in September.

PSPRS Update - Mr. Ward updated the Board on several PSPRS Board accomplishments since January including being in compliance with State Statute ARS38 and adopting a best practice procedure with staff for documenting preexisting conditions on new hires.

Fire Chief Annual Review Discussion- Chief Martin requested that the Board formalize his evaluation by having the Board sign the completed Combined Evaluation. Motion was made by Mr. Ward to have Chief Martin's pay increased from Step 3 to Step 5 and to pay retroactive pay. Ms. Watson seconded the Motion. Motion carried.

Fire Marshal Gibson reported that he was still working with the County regarding the Weed Abatement Program. Currently the County has not announced any burn restrictions with the exception of County Parks; Fire Marshal Gibson is requesting the County consider burn restrictions due to the increased number of highway fires. Fire Marshal Gibson also informed the Board of current inspections being processed for 2 storage facilities and the new elementary school for the Fort Mohave Indian Tribe.

Chief Harmon informed the Board that the budget year for 2018/2019 was complete and he was almost done finalizing the numbers. He stated that there was a carryover of \$1,369,674.97, which was about \$6,000.00 higher than predicted; A 2019/2020 detailed budget will be provided to the Board once everything has been completed; A 2018/2019 budget will also be provided for comparison.

Chief Martin stated that the crew at Station 84 responded to the fire last week in Laughlin and did a fantastic job. He thanked the Firefighters and Administrative Staff for their volunteer time assisting with the Backpack Buddies Program which was going on this week. Chief Martin also announced that the Fire Department was planning a 50<sup>th</sup> Anniversary Open House on Saturday, August 10 from 10 am – 2 pm.

Chief Martin administered the Oath of Office to Reserve Firefighter Jared Pierce.

Mr. Ward made motion to adjourn and Ms. Watson seconded at 5:38 pm. Motion carried.

Minutes respectfully submitted by Johanna Sanders, Financial Specialist.