**Mohave Valley Fire Department**

**May 16, 2017**

 **BOARD MEETING** **MINUTES**

**Meeting called to order** by Board Chair Jason Evans @ 15:00, Pledge of Allegiance.

**Roll call** – Chair Evans, Mrs. Christy, Clerk Morabito, Mr. Ward and Mr. Lane are present. There is a quorum.

**Agenda Approval** –Mrs.Christy made motion to approve agenda and Mr. Ward seconded. Unanimous approval.

**Call to the Public** - None

**Minutes Approval** – Chair Evans would like the list of items Mr. Christy questioned at the Call To Public at the April 18th, 2017 Board Meeting added to the Minutes. Mrs. Christy requested clarification from Chief Harmon hiring in segments and if this was a financial decision. Mr. Morabito made motion to approve minutes of April 18th, 2017 as presented and Mr. Ward seconded. Unanimous approval.

**Financial Approval** – Mrs. Christy would like to add to the Capital Plan for next year, the purchase of an ice maker. Mrs. Christy made motion & Mr. Ward seconded to approve bills. Mr. Morabito made motion, Mr. Ward seconded motion to approve monthly financials. Unanimous approval.

**Board Business**

**Auditor Contract** – Mrs. Christy wondered if we could get a discount if we signed on for 3-5 years.Mrs. Christy made a motion to ask administration to contact Auditors and see if we could get a discount before these contracts are signed. Mr. Morabito seconded. Unanimous approval.

**State Forester Contract-** Originally signed in February and the State needed our signature.

**Budget Workshop**-Chief Martin requested the Board to be involved in the Budget making process. We would like to have some workshops with the Board to address some issues. The items that need to be addressed are: Capital Plan, Health Insurance, the FMIT Budget and PSPRS. Wednesdays after 3:00 pm seem to be the best date/time to meet. We are hoping to get these resolved within 4 meetings. May 31, June 7th, June 14th & June 28th. We need to provide Health Insurance information, PSPRS, Capital Plan, Payscale, Reserve Pension to Administration of District & Tribal information on each weekly agenda and to the Board Members to review before each meeting. Mr. Morabito made motion to meet every Wednesday at 3:00 to discuss these issues until they have all been decided. Mr. Ward seconded the motion. Unanimous approval.

**Fire Marshal Gibson –** Up dated the Board about the Audit on the Grant. He told the Board that after the Audit was completed, the Auditors told him that he did more than required to satisfy the requirements. There are four hydrants that are due to be replaced within the next month. He had responded to seven calls over the last month; one which was a structure fire in Needles. He has the new Zoll Program installed on the all of the computers**.**

**Chief Harmon –** 139 Incidents for April which included one mutual Aid for Needles & three for Fort Mojave. Had two conference calls today with Medical Vendors so is in the process of finding the best benefit for our employees with the best price.. Ambulance income looks at about $430K and hoping to end the fiscal year around $450K. Hoping Zoll will help to produce better reports to get more of the fees that have been billed.

**Chief Martin**-Two individuals passed the Captain’s Test. June 8 & 9th will be practical exercises for the Captain’s Test. Interviewed 2 Reserves last week and are waiting for information regarding their background checks.

Mr. Ward made motion to adjourn at 4:00 pm and Mr. Lane seconded.

Minutes respectfully submitted by Rhonda Letcher, Financial Specialist.